

## Proceedings of 1<sup>st</sup> IQAC MEETING

A meeting of the members of the IQAC was held at IQAC coordinator chamber on 23.06.2018 at 4.00 pm in accordance with the Notice served by Principal to discuss and decide on the agenda detailed below.

Date :	23 <sup>rd</sup> June 2018	Venue	IQA Cell, DAMITS
AGENDA for 1 <sup>st</sup> IQAC MEETINGS		A1: Planning for implementation of CBCS Pattern A2: Feedback Mechanism A3: Mentor Mentees Program A4: Adapting to Technology Oriented Learning. A5: E- Learning Resources( Delnet ) A6: Alumni Registration A7: Introduction of Certificate Course A8: Procurement of Solar Power System. A9: Institutional Tie ups. A10: Extension/ Community Development Activities	
Members Present :		1.Dr. Subhendra Panda ,Principal. 2.Prof. Bhabani Shankar Dash , Dean- Administration. 3.Sj. Chandra SekharSatapathy , Project – Coordinator. 4.Prof. Swaha Roy , HOD ,Dept of IT. 5.Prof.Archana kumariTripathy , Asst.Prof. 6.Mrs. A.C. Padhy , A/C Officer. 7.Prof.Pradeep Ku. Nayak , Asst.Prof. 8.Prof.Suchismita Rout, Asst.Prof. 9.Mr.Tankadhar Rout, Office Asst.	
DETAILS OF MINUTES			
Resolutions for A1: (Planning for implementation of CBCS Pattern)		R1: As per information received from Sambalpur University from current session (2018-2019) Choice Based Credit System (CBCS) pattern shall be implemented. A necessary step for implementing CBCS shall be taken. Time Table Re-Modification as per CBCS for BBA. Preparedness of Examination cell to conduct Internal Exams was discussed. The courses delivered as per year wise pattern shall continue as usual.	
Resolutions for A2 : (Feedback Mechanism)		R2: A resolution to collect feedback from Parents, Students and Alumni was taken. Concerned mentors are required to submit the collected feedbacks.	
Resolutions for A3: (Mentor Mentees Programme)		R3: Formulization of Mentor mentee Programme is to be done along with inclusion of SWOC analysis for every student.	
Resolutions for A4:		R4: Procurement of additional number of projectors is needed.	

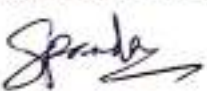
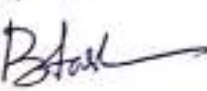
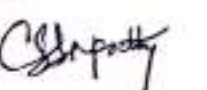

**JAGDA, ROURKELA - 769 042, ORISSA**

Tel. : 0661-2472447, Telefax : 0661-2470296, E-mail : rkl\_damits1@rediffmail.com, Website : www.damits.edu.in

(Adapting to Technology Oriented Learning)	
<b>Resolutions for A5:</b> (E-Learning Resources)	R5: Renewal of E-resources (Content) R6: New registration and subscription of E-Content Services should be initiated.
<b>Resolutions for A6:</b> (Alumni Registration)	R7: Alumni registration requires to be initiated in order to collect feedback, placements and facilitate entrance activities.
<b>Resolutions for A7:</b> (Introduction of Certificate Course)	R8: A certificate course of six months duration on "Hardware" is proposed to be initiated.
<b>Resolutions for A8:</b> (Procurement of Solar Power System)	R9: Alternate energy system with reduced environmental impact such as Solar Power System shall be installed.
<b>Resolutions for A9:</b> (Institutional Tie ups)	R10: Tie-ups with various institutions are to be carried out to facilitate Student and Faculty exchange Program, Sharing of Resources, Joint Research Projects, Campus Placement Drives to enhance vision and exposure.
<b>Resolutions for A10:</b> Extension/ Community Development Activities)	R11: The Institute needs to conduct programmes in Gender Sensitization, Swachh Bharat, AIDS awareness like issues in order to build moral and social values in students and faculty members. It was decided to adopt a School in a nearby slum. Overall development of the School shall be undertaken.
<b>Resolution for A11:</b> NAAC Accreditation	R12: Initiation & Team Formation and delegation of Roles and Responsibilities. It was decided to get a weekly update from all Team Members.

The meeting was concluded with a vote of thanks by Prof. Swaha Roy, IQAC coordinator.

Signature of the members

1. 
2.  (B.S. Datta)
3. 
4. Swaha Roy
5. A. Tripathy
6. 
7. P. Nayak
8. Suchismita Rout
9. Tanuj Kumar Rout



## Proceedings of 2<sup>nd</sup> IQAC MEETING

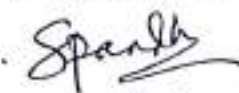
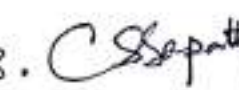
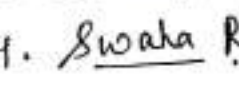
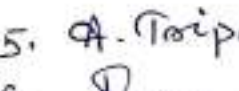

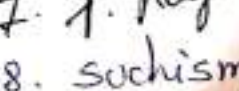
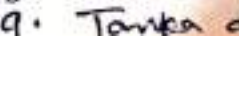

A meeting of the members of the IQAC was held at IQAC coordinator chamber on 01.10.2018 at 3.00 pm in accordance with the Notice served by Principal to discuss and decide on the agenda detailed below.

Date :	1 <sup>st</sup> Oct 2018	Venue	IQA Cell, DAMITS
AGENDA for 1 <sup>st</sup> IQAC MEETINGS		A1. Library Automation A2. LCD Projectors A3. Procurement of Language Lab Software A4. Procurement of Office Automation. A5. Procurement of books under CBCS Pattern. A6. Upgradation to Fibre Optics A7. Student Cultural Fest - SPARSH. A8. Industry Tie ups. A9. Research Oriented Seminar & Workshop A10. NSS/YRC A11. Fire Safety A12. NAAC Accreditation Preparation A13. Gender sensitization	
Members Present :		1.Dr. Subhendra Panda ,Principal. 2.Prof. Bhabani Shankar Dash , Dean- Administration. 3.Sj. Chandra SekharSatspathy , Project – Coordinator. 4.Prof. Swaha Roy , HOD ,Dept of IT. 5.Prof. Archana kumariTripathy , Asst.Prof. 6.Mrs. A.C. Padhy , A/C Officer. 7.Prof.Pradeep Ku. Nayak , Asst.Prof. 8.Prof.Suchismita Rout, Asst.Prof. 9.Mr.Tankadhar Rout, Office Asst.	
DETAILS OF MINUTES			
Resolutions for A1: (Library Automation)		R1: In order save time, cost and effort in managing library services and management, Library Automation is desired.	
Resolutions for A2 : (LCD Projectors)		R2: It was noted that the need of more LCD projectors is addressed. Three LCD projectors were procured.	
Resolutions for A3: (Procurement of Language Lab Software)		R3: To enhance spoken English abilities of students and to make them ready for placements, set up Language Lab was identified. Purchase of Orell Digital Language Lab was suggested.	
Resolutions for A4: (Procurement of Office Automation)		R4: To streamline, enhance efficiency & accuracy in day to day administrative, admission & financial functions. It is hereby decided to go ahead with automation of office ( ERP).	
Resolutions for A5:		R5: Many new courses were identified in the newly floated	

(Procurement of books under CBCS Pattern)	CBCS pattern. Hence books related to these courses were suggested to be procured for students. Library and E-resources must be accommodated for the courses such as Macro Economics, Ethics and CSR, Environmental Science, India's Diversity & Business.
<b>Resolutions for A6:</b> (Upgradation to Fibre Optics)	R6: An up-gradation to 100 MBPS bandwidth for faster internet accessibility was identified. R7: Fiber Optics bandwidth is to be procured in addition to existing broadband service.
<b>Resolutions for A7:</b> (Student Cultural Fest – SPARSH)	R8: The members appreciated the inter college Student cultural festival – SPARSH that has been organized for last few years. Inter college Festivals serve as platform for students to showcase their talents in arts, sports and other activities.
<b>Resolutions for A8:</b> (Industry Tie ups.)	R9: To expose students to real time projects and enhance their practical knowledge, the need for industrial collaboration was emphasized.
<b>Resolutions for A9:</b> (Research Oriented Seminar & Workshop)	R10: To regain momentum and sensitize modern day research methods. It is decided to conduct workshops on how to pursue research.
<b>Resolution for A10:</b> NSS/YRC	R11: It was unanimously decided to take necessary steps to apply for NSS/YRC Units for our College
<b>Resolution for A11:</b> Fire Safety	R12: It has been decided to Install a Full Proof Fire Safety System over and above Fire Extinguishers available in the Labs.
<b>Resolution for A12:</b> NAAC Accreditation	R13: Re-Orientation, validation and verification of progress from all Team Members. It was decided to conduct a National Level Seminar on "Challenges & Benefits of Accreditation"
<b>Resolution for A13:</b> Gender sensitization	R14: Initiative for Activities pertaining to Gender Sensitization was discussed.

At last, a vote of thanks was proposed by the IQAC coordinator and the meeting was declared closed by the President.

Signature of the members

1. 
2.  (B.S. Doshi)
3. 
4. 
5. 
6. 
7. 
8. 
9. 





राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला  
National Institute of Technology  
Rourkela - 769008

Er. Santosh Kumar Upadhyay  
Registrar

इ. सन्तोष कुमार उपाध्याय

No. NITR/REG/2018/M/0625  
Date: 24/11/2018

To

Dr. Jatindra Nayak,  
Alumni, NITR- 1986 batch & Director, Dr. Ambedkar Memorial Social  
Welfare and Education Trust, Rourkela - 769042

Sub:- Your request to be associated with NIT Rourkela for academic excellence.

Dear Dr. Nayak,

I am happy to inform you that you are promoting educational institutions in Jagda, Rourkela and appreciate your feelings and aspirations. NIT Rourkela shall provide mentoring and academic supports to DAMITS as and when required.

Yours Sincerely,

  
REGISTRAR 24/11/18



एन टी पी सी  
(जारी 2008 से 2019)  
**NTPC Limited**  
In Corp. of India Incorporation

दुमगा / Durlaga

Ref: 1070/DLCMP/2019/1021

Date: 24<sup>th</sup> May, 2019

To

The Principal

Dr. Ambekar Memorial Institute of Information Technology & Management Science,

Jagda, Fourkela-42

Odisha

E-mail: [damits.jagda@gmail.com](mailto:damits.jagda@gmail.com)

Sub: In-principle consent for allowing students of DAMIT for pursuing academic interests at Durlaga Coal Mining Project of NTPC Limited

Ref: Your letter DAMITS/2018-2575 Dated - 05.12.2018

Dear Sir,

With reference to your letter on the subject above, we are pleased to accord our consent in-principle for students of your institute to pursue activities of academic interests at DLCMP. Such consent is however subject to the following

(i) Prior intimation may be given to NTPC regarding the details of students/participants/faculty, duration of training / area of research / academic activity intended for pursuing at Durlaga Coal Mining Project. Such details shall be duly certified by the Institute authorities. No activity shall commence at our project without prior approval based on the advance intimation given by Institute.

(ii) It is understood that any documents being shared about the project with Institute authorities is a property of NTPC Limited and must not be shared anywhere else externally without prior permission of NTPC. Additionally, any such document generated during the course of academic activity (training / research / lecture / visits etc.) shall also be deemed to be a part of both NTPC and the Institute and must not be shared without mutual consent of both.

We look forward to our association with your institute. This is for your kind information, please

Thanking you

Yours Faithfully,

H.C. Bhatia

Group General Manager



# JAI BALAJI JYOTI STEELS LIMITED

Regd. Office :- Unitech House, Udit Nagar, Opp. Income Tax Office, Rourkela - 769012  
Telefax : 0661-2510164

Date: 06-06-2019

The Principal  
Dr. Ambedkar Memorial Institute of  
Information Technology & Management Science,  
Jagda, Rourkela-42  
Odisha

E-mail:- [damits.jagda@gmail.com](mailto:damits.jagda@gmail.com)

Sub:- Institute -Industry Interaction MOU.

Dear Sir,

This has reference to your Letter No.- DAMITS/2019, Dated 30/05/2019 in connection with MOU on the subject cited above.

We are glad to accord consent/ approval to undertake the following for mutual interest of the Institute and Industry.

1. Jay Balaji Jyoti Steels Limited, At/PO: Tainser, Near Birkera, Dist: Sundergarh, Odisha being a pioneer industry in the area, students of your esteemed Institute can get immensely benefited of short term training courses like Project Training/Summer Internship Training/Mines visit/Short need based training during the academic sessions for the academic purpose as well as enriching professional/technical knowledge.
2. Such permission shall be considered with prior intimation and consent and approval of the competent authority of Jay Balaji Jyoti Steels Limited.
3. Students of your esteemed institute can also do research activities which are relevant for Academic and Industry based on our requirement with mutual consent and approval.
4. The interaction and interface of sharing knowledge by our technical experts can also be made available with mutual understanding.

The aforementioned terms and conditions are purely on mutual consent which can be discontinued by either side if so required.

for JAI BALAJI JYOTI STEELS LIMITED

[General Manager]

## Corporate Office

5, Bentinck Street, 1st Floor, Kolkata - 700 001.  
Phone : +91 33 2248 9808, 2248 8173  
Fax : +91 33 2243 0021 / 2210 7693 / 2242 6263  
E-mail : [balajjyotisteels@gmail.com](mailto:balajjyotisteels@gmail.com)  
CIN - U27102OR2003PLC007119

## Works

Vill. : Tainser, Near Birkera  
Dist. : Sundergarh, Odisha.  
Phone : (0661) 3296893  
Fax : (0661) 2510164



## L&T Metallurgical & Material Handling

Larsen & Toubro Limited  
Metallurgical & Material Handling  
Rourkela Campus, Kansbahal Works,  
P.O. Kansbahal,  
Sundargarh-770 034  
Odisha, INDIA

BY MAIL

BY HAND DELIVERY

15.05.2019

P&IR:DAMIITM-MoM:2019:2399

The Principal  
Dr. Ambedkar Memorial Institute of  
Information Technology & Management Science  
JAGDA, ROURKELA - 769 042  
ODISHA  
E-Mail : [Damits.jagda@gmail.com](mailto:Damits.jagda@gmail.com)

Sub: Institute-Industry Interaction MoM

Dear Sir,

This has reference to your Letter Ref. DAMITS/2018/2575 dated 05.12.2018 in connection with MoM on the subject cited as above.

We are glad to accord consent / approval to undertake the following for mutual interest of the Institute and Industry.

- i) Larsen & Toubro Limited, Kansbahal Works being a pioneer in manufacturing various mechanical equipments and Mining Equipments, students of your esteemed Institute can get immensely benefitted of short term training course like Project Training / Summer Internship Training / Plant visit / Short need based training during the academic session for the academic purpose as well as enriching professional / technical knowledge.
- ii) Such permission shall be considered with prior intimation and consent and approval of the Head - HR of L&T, Kansbahal.
- iii) Students of your esteemed Institute can also do research activities which is relevant for academic & industry based on our requirement with mutual consent and approval.
- iv) The interaction and interface of sharing knowledge by our technical experts can also be made with mutual understanding.

This cannot be referred as guideline or privilege to refer as matter of right by Institute & valid only upto 31.12.2020.

The above Terms and Conditions are purely on mutual discussion and consent which can be discontinued at any point of time without any further communication / correspondence in this regard.

For LARSEN & TOUBRO LIMITED

(Dr. Rathendra Dash)  
HEAD - HR & IR

R. K. DASH  
Head - HR & IR  
KANSAHAL WORKS  
LARSEN & TOUBRO LIMITED  
P.O. Kansbahal-770034  
Dist.: Sundargarh, Odisha

Head Office: Godrej Water Side, Tower 2, 11th Floor, DPS, Sector V, Salt Lake City, Kolkata-700091 INDIA  
Registered Office: L&T House, N.M. Marg, Ballard Estate, Mumbai 400 001, INDIA  
CIN - 199999MH1945PLC004768  
L&T Metallurgical & Material Handling is a brand of Larsen & Toubro Limited



# UML UTKAL METALLICS LIMITED

MOU No. 75, Series - A, Kalanga Industrial Estate, Kalanga, Dist- Sundergarh, Odisha  
REF. NO:- UML/OMC/21/19-20  
DATE: 12.04.2019

The Principal  
Dr. Anubhakar Memorial Institute of  
Information Technology & Management Science,  
Jagda, Rourkela-42  
Odisha  
E-mail:- [damits.jagda@gmail.com](mailto:damits.jagda@gmail.com)

## Subj: Institute - Industry Interaction MOU

Dear Sir,

With reference to your Letter No. DAMITS/2018-2575 Dt: 05.12.2018 regarding MOU on the above mentioned subject, we are glad to accord consent to undertake the following for mutual interest of the Institute and Industry.

1. Utkal Metallies Limited , Kalanga Industrial Estate, Kalanga, Dist- Sundergarh, Odisha being a pioneer industry in the area , the students of your esteemed Institute can get immensely benefited of short term training courses like Project Training/Summer Internship Training/Plant visit/Short term based training during the academic session for the academic purpose as well as enriching professional/technical knowledge.
2. Such permission shall be considered with prior intimation and consent and approval of the competent authority of Utkal Metallies Limited , Kalanga Industrial Estate, Kalanga, Dist- Sundergarh, Odisha.
3. Students of your esteemed institute can also do research activities which are relevant for Academic and industry based on our requirement with mutual consent and approval.
4. The intimation and inteface of sharing knowledge by our technical experts can also be made available with mutual understanding.

The above mentioned terms and conditions are purely on mutual consent which can be discontinued by either side if so required.

Thanking you,

Yours faithfully,  
For UTKAL METALLICS LIMITED

AUTHORIZED SIGNATORY





ସରକାରୀ ସ୍ୱୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ, ରାଉରକେଲା

ପ୍ଲଟ୍ ନଂ- ପାନପୋଷ, ଡି.- ସୁନ୍ଦରଗଡ଼, ଓଡ଼ିଶା - ୭୬୯୦୦୪, ଦୂରଭାଷ- ୦୬୬୧-୨୬୬୪୫୮୬

GOVERNMENT AUTONOMOUS COLLEGE, ROURKELA

AT/PO-PANPOSH, ROURKELA-769004, DIST-SUNDARGARH, ODISHA, INDIA

TELE/FAX- 0661-2664586 Email- [principalgacr@gmail.com](mailto:principalgacr@gmail.com) Website- <http://www.gacrkl.ac.in>

Letter No. : 3616 //GACR

Date : 5.12.18

To,

Dt: 05/12/2018

The Principal,

Dr. Ambedkar Memorial Institute of Information Technology & Management Science,

Jagda,

Rourkela - 769042

Sub: Institutional Tie-Up

Dear Sir,

This has reference to your letter Dt. 05/12/18 regarding Tie-Up with your institution. We are pleased to inform and request you to treat this letter as Confirmation of Tie-Up with your Institution.

The Tie-Up would facilitate Student/Faculty Exchange Programs and Student and Faculty Development workshop that would mutually benefit both the institutions. This Tie-Up would serve as a platform with the objective of achieving Academic Excellence in Teaching Learning, which would directly have an impact on the Student's Academic and Career forefront.

We would like to thank your institution for the same and look forward to a fruitful association in this regard.

Best Regards

Principal

Govt. Autonomous College

Rourkela



# A. L. Y. MAHAVIDYALAYA TRIVENIGANJ



Distt.- Supaul (Bihar) Pin- 852139

Regd. U.G.C. Under Section 2 (f) & 12 (B) act. 1956

Permanent Affiliated Unit of B.N. Mandal University, Madhepura (Bihar)

Cell : 9939257785

9431204188

Tel : 06477-220940

Principal

Ref. 15/19

Date. 25/4/19

To,

Dr. Bhabani Shankar Dash

Principal

DAMITS

Jagda, Rourkela (Odisha)

Email id: damits.jagda@gmail.com

Sub: Institutional Tie-up

Dear Sir,

This is to inform you that our college is interested to have a tie up with your esteemed College. The tie up is aimed to achieve academic excellence. This tie up would facilitate Student and Faculty Exchange & Development Programs and Workshops along with sharing of resources and working on joint projects.

Request you to kindly confirm the same as discussed at your earliest convenience.

Thanking you in advance for your cooperation in this regard.

With regards

Dr. Jaideep Prasad Yadav

(Principal)

Anoop Lal Yadav Mahavidyalaya, Triveniganj



स्थापित-1980 ई०

दूरभाष : 223195 (Res.) 223189 (Fax) 223195 (Office)

# सर्व नारायण सिंह राम कुमार सिंह महाविद्यालय



(भूपेन्द्र नारायण मंडल विश्वविद्यालय, मधेपुरा की अंगीभूत इकाई)

सहरसा-852 201

पत्रांक SNS/N.A.C./01/

दिनांक 23/01/19

To,

The Principal

Damits College Rourkela.

Subject:- Letter for institutional Tie Up

Sir,

This is to inform you that our college is interested to have an institutional Tie-up with your Esteemed college. The collaboration is proposed to achieve academic excellence together.

The collaboration shall facilitate student / faculty exchange programme , student / faculty Development programme , joint projects , sharing of resources etc.

We request you kindly to revert confirming the same as your earliest convenience.

Thanks.

*Ashok Singh*  
23/01/19  
Principal

**Principal**  
S.N.S.R.K.S. College  
SAHARSA  
Prof. Ashok Kumar Singh



Estd. : 1983

Mob.: 9430567174, 6204394610

# K.S.T. College

A Permanent Affiliated unit of Patliputra University, Patna-20

Salempur, Sohsarai, Bihar Sharif (Nalanda) 803118

Ref. : 11/2019.

Date 05/02/2019.

To,

The principal  
DAMITS, Jagda  
Rourkela

Subject - Institutional tie-up

Dear Sir,

This to inform you that our college is keen to have tie-up with your esteemed College. This is being proposed with an objective of achieving academic excellence and all round development of students.

The tie-up will facilitate student/faculty exchange programs, student/faculty development programs, working on joint research projects, sharing of resources etc and any other activity that would lead to academic excellence.

Request you to kindly do the needful at your end and revert at your earliest convenience.

Looking forward for long lasting association with your College.

Best Regards

  
Principal

(K.S.T College)

Principal

K.S.T. College, Salempur  
Sohsarai (Nalanda)



OFFICE OF THE PRINCIPAL  
**UDAYANATH AUTONOMOUS COLLEGE OF SCIENCE & TECHNOLOGY**

(NAAC ACCREDITED B)

PRACHI JNANAPITHA,

AT/PO : ADASPUR, DIST : CUTTACK

Ph. 0671 - 2805409, Email: adaspurcollege@gmail.com, www.udayanathcollege.org

Letter No. 63 UNCT/IRAC

Date 5.9.18

To

The Principal,  
Dr. Ambedkar Memorial Institute of Information Technology & Management Science  
Jagda, Rourkela, Odisha

Ref: DAMITS/249518, Dated: 29.08.2018

Sir,

With reference to your letter no. cited above regarding tie up with your institution, we are pleased to inform you that our institute has whole heartedly accepted your request for tie up. Please treat this letter as conformation for tie up.

The tie up is aimed at facilitating student, faculty development and exchange program and sharing joint project.

We look forward for your fruitful association with you for achieving academic exposure and excellence.

Thanking you

Yours faithfully

*Principal* 05.9.18.

PRINCIPAL

PRINCIPAL

U N (AUTO) COLLEGE OF SC. & TE  
ADASPUR, CUTTACK





# CHITARPUR COLLEGE CHITARPUR

( Affiliated to Vinoba Bhave University Hazaribagh)

*A Mile Stone of Higher Education in Rural Area*

Chitarpur, Dist. - Ramgarh (Jharkhand) Pin - 825101

E-mail : chitarpurcollege@gmail.com

Ref. No. CCC/it/01/18

Date 15/12/18

To  
The Principal,  
Dr. Ambedkar Memorial Institute of  
Information Technology and Management Services  
Jagda, Rourkela-769042

Sub:- Institutional Tie- Up with your Institution.

Sir,

I am extremely happy to be provided with a chance to attend two days seminar organized in your Institution on "Challenges and Benefits of Accreditation" from 15<sup>th</sup> To 16<sup>th</sup> December, 2018.

We are interested to have an Institutional Tie-Up with your Institution to accelerate the Quality Enhancement Process to the next height as follows;

1. Faculty Exchange Programme by organizing Seminars, Workshops and Symposiums etc.
2. Student Exchange Programme by organizing Sports Competitions , Essay, Debate Antakchari competition etc.
3. Exchange Programme on Extension Activities etc.

Kindly let us know your view in this regard and if acceptable may issue a letter of interest in this regard at the earliest .

Thanking You,

Yours Sincerely,

*A. K. Singh*  
15/12/18  
Principal

Chitarpur College  
Ramgarh, Jharkhand



# BIRSA COLLEGE, KHUNTI

JHARKHAND, PIN - 835210

(A constituent College of Ranchi University)

Office of the Principal

Ref. ....

Date. ....

To  
The Principal,  
Dr. Ambedkar Memorial Institute of  
Information Technology and Management Science  
Jagda, Rourkela-769042

Sub:- Institutional Tie- Up with your Institution.

Sir,

I am extremely happy to be provided with a chance to attend two days National Seminar organized in your Institution on " Challenges and Benefits of Accreditation" on 15<sup>th</sup> and 16<sup>th</sup> December, 2018.

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2. Student Exchange Programme by organizing Sports Competitions , Essay, Debate Antakchari competition etc.
3. Exchange Programme on Extension Activities etc.

Kindly let us know your view in this regard and if acceptable may issue a letter of interest in this regard at the earliest .

Thanking You,

Yours Sincerely,

*[Signature]*  
Principal

Professor Incharge  
Birsa College, Khunti





Damits Jagda &lt;damits.jagda@gmail.com&gt;

**Proporsal for institutional tie up**

1 message

Principal Godavarishmahavidyalaya <principalgmbanpur@gmail.com>  
To: damits.jagda@gmail.com

Mon, Jun 24, 2019 at 4:59 PM

Dr. Bhabani Sankar Dash,  
Principal, Damits, Jagda,  
Rourkela, Odisha

Dear Sir,

This is to inform you that our college is interested to have a tie up with your esteemed college. The tie up is aimed to achieve academic excellence. Request you to kindly confirm the same as discussed at your earliest convince. This tie up would facilitate student and faculty exchange and development programme and workshop along with sharing resources and working joint on projects.

Thanking you in advance for your cooperation in this regards.

with regards

Principal

GM BANPUR

## Proceedings of 3<sup>rd</sup> IQAC MEETING

A meeting of the members of the IQAC was held at IQAC coordinator chamber on 03.01.2019 at 3.00 pm in accordance with the Notice served by Principal to discuss and decide on the agenda detailed below.

Date :	3 <sup>rd</sup> JAN 2019	Venue	IQAC Cell, DAMITS
AGENDA for 1 <sup>st</sup> IQAC MEETING		A1: Alumni Meeting A2: Peer Learning A3: Student & Faculty Exchange Programme. A4: Extension/Co-Curricular Activities( Yoga) A5: Faculty Development Program A6: Student Development Program A7: NSS/YRC A8: NAAC Accreditation Progress A9: Republic Day Celebration A10: Examination	
Members Present :		1.Dr.Bhabani Shankar Dash,Principal. 2.Sj: Chandra SekharSatapathy , Project – Coordinator. 3.Prof. Swaha Roy , HOD ,Dept of IT. 4.Prof.Archana kumariTripathy , Asst.Prof. 5.Mrs. A.C. Padhy , A/C Officer. 6.Prof.Pradeep Ku. Nayak , Asst.Prof. 7.Prof.Suchismita Rout, Asst.Prof. 8.Mr.Tankadhar Rout, Office Asst.	
DETAILS OF MINUTES			
Resolution for A1: (Alumni Meeting)		R1: Alumni meeting to be conducted for finalizing office bearers in order to apply for Alumni Registration	
Resolution for A2 : (Peer Learning )		R2: It has been decided to give opportunity to Academically Meritorious Students to guide students under Peer Learning Program. Academically weak Students are offered guidance by their Peer's on relevant Subjects and Topics under the supervision of Faculty Members.	
Resolution for A3: (Student & Faculty Exchange Programme)		R3: In order to provide Students/Faculty with an exposure and flavour of Multi Faceted Learning Environment, Adaptability to different Environment & Culture we have decided to conduct Student and Faculty Exchange Programs.	
Resolution for A4: Extension/Co-Curricular Activities ( Yoga)		R4: To infuse and inculcate a sense of Community and Environment Consciousness concerned Faculty members have been requested to initiate and conduct various activities. Introduction of Yoga Classes to be Initiated.	
Resolution for A5: (Faculty Development Program)		R5: Research Oriented Workshops to be conducted in order Create a temperament and awareness to motivate Faculty members to involve themselves in Research Activity.	

**JAGDA, ROURKELA - 769 042, ORISSA**

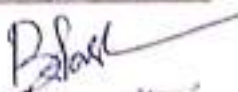
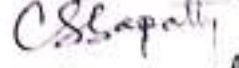
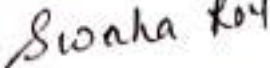


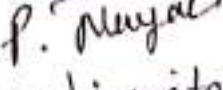
Tel : 0661-2472447, Telefax : 0661-2470296, E-mail : rkl\_damits1@rediffmail.com, Website : www.damits.edu.in



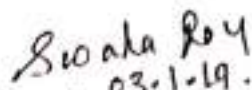
Resolution for A5: (Faculty Development Program)	R5: Research Oriented Workshops to be conducted in order Create a temperament and awareness to motivate Faculty members to involve themselves in Research Activity. R5.1: Workshop on ICT for Teaching and Non-Teaching Staff
Resolution for A6: (Student Development Program)	R6: Workshops for Students to be conducted on Concepts/Themes on Emerging Technology & Trends
Resolution for A7: NSS/YRC	R7: Follow up on the status of our application for NSS/YRC Units for our College
Resolution for A8: NAAC Accreditation Progress	R8: Criteria wise progress was reviewed in detail. Inputs received from the National Seminar on Accreditation were considered while reviewing the progress and necessary changes in modus operandi, approach and initiatives were suggested to the Team Members for incorporation.
Resolution for A9: Republic Day Celebration	R9: Roles and Responsibilities for Republic Day Celebration along with Theme was finalized
Resolution for A10: Examination/Dissertation	R10: Examination Duty chart finalization for 1 <sup>st</sup> Semester Exam in CBCS pattern for BBA. Planning for Dissertation.

The meeting was concluded with a vote of thanks by Prof. Swaha Roy, IQAC Coordinator

Signature of the members

1. 
2. 
3. 
4. 
5. 
6. 
7. Suchismita Rout
8. Tanuka dhar Rout

  
Principal cum Chair Person, IQAC

  
Swaha Roy  
03.1.19.  
IQAC Coordinator

## Proceedings of 4<sup>th</sup> IQAC MEETING

A meeting of the members of the IQAC was held at IQAC coordinator chamber on 02.04.2019 at 3.30 pm in accordance with the Notice served by Principal to discuss and decide on the agenda detailed below.



Date :	2 <sup>ND</sup> APRIL 2019	Venue	IQAC Cell, DAMITS
AGENDA for 4 <sup>TH</sup> IQAC MEETING		A1: College Prospectus A2: Internship A3: CBCS Pattern for BCA A4: Performance Evaluation.( Teaching & non Teaching ) A5: Preparation of Academic Calender. A6: Examination Duty Chart A7: Faculty Development Activities A8: Student Induction/Orientation Program A9: Student Career Counseling A10: Review of NAAC preparedness . A11. NSS/YRC	
Members Present :		1.Dr. Bhabani Shankar Dash ,Principal. 2.Sj. Chandra SekharSatapathy , Project – Coordinator. 3.Prof. Swaha Roy , Vice Principal. 4.Prof.Archana kumariTripathy , Asst.Professor 5.Mrs. A.C. Padhy , A/C Officer. 6.Prof.Pradeep Ku. Nayak ,HOD IT I/C 7.Prof.Suchismita Rout, Asst.Professor 8.Mr.Tankadhar Rout, Maintenance Office	
DETAILS OF MINUTES			
Resolution for A1: College Prospectus		R1: The college prospectus needs to be enhanced with better design and more details.	
Resolution for A2 : Internship		R2: To plan internship program for students in order to equip them with better corporate skills.	
Resolution for A3: CBCS Pattern for BCA		R3: BCA program will be delivered with CBCS pattern and therefore necessary arrangements need to be catered to.	
Resolution for A4: Performance Evaluation		R4: Performance evaluation of both Teaching and Non Teaching staff is proposed to be introduced.	
Resolution for A5: Preparation of Academic Calender		R5: The College shall prepare Academic Calender to reflect upcoming activities and Academic timelines for better management.	
Resolution for A6: Examination Duty Chart		R6: List of Invigilators was discussed and finalized to ensure smooth and uninterrupted examination.	



Resolution for A7: Faculty Development Activities	R7: It was suggested that faculty members be encouraged to attend various faculty development programmes in order to upgrade their technical expertise and know of current technological trends.
Resolution for A8: Student Induction/Orientation Program	R8: Preparation for student induction and orientation planned.
Resolution for A9: Student Career Counseling	R9: Students counseling activities to sensitize students on various avenues regarding employment, entrepreneurship and higher education.
Resolution for A10: NAAC preparedness	R10: Detailed discussion on progress and bottlenecks in NAAC preparedness.
Resolution for A11: NSS/YRC	R11: Status Update of NSS/YRC Sanction from University/ Red Cross .

The meeting was concluded with a vote of thanks by Prof. Swaha Roy, IQAC Coordinator

Signature of the members

1. 
2. C. S. Sapat
3. Swaha Roy.
4. A. P. P. Pathy
5. 
6. I. Nayak
7. Suchismita Rout
8. Tanka dhar Rout

  
02.04.19  
Principal cum Chair Person, IQAC

Swaha Roy  
2.4.19.  
IQAC Coordinator